

# **ANNUAL GENERAL MEETING (AGM) & PTA MEETING MINUTES**

**Minutes of a meeting held on  
Monday 21<sup>st</sup> September 2015 at 7.30 pm  
at The Cock Inn, Whaley Bridge**

**Present:** Zoey Vickers (ZV) - Co-Vice Chair  
Beverley Eaves (BE) - Co-Vice Chair  
Nicola Freeman (NF) - Treasurer  
Fay Walton (FW) - Head  
Alexandra Owen (AO) - Staff Representative  
Amanda Skeldon  
Ruth George  
Nikki Cooper  
Anna Lomax

1) **Apologies**

Bridget Mooney  
Julie Boswell

2) **Welcome New Parents**

ZV thanked everyone for attending the AGM and welcomed all new parents to the meeting.

3) **Minutes of Last Meeting**

The minutes of the last meeting held on Wednesday 22 April 2015 were accepted as being a true and accurate record of events.

4) **Chair's Report for the past year: 2014/15**

This year was a great success considering all current committee were appointed in roles for the first time. Sadly, Jane Marchington and Rachel Jones stepped down from their appointments during the year, but continued to offer support when possible.

Meetings have continued to be held every half term and new people have joined us on several occasions and we hope they continue to show their support.

Fundraising has been a fantastic success this year, with last year's Christmas Fair, Summer Fair and School Discos attributing healthy profits, and we are grateful for all the support given by parents/guardians and local businesses.

I especially would like to thank the following for their contribution:

- All school staff, with particular thanks to Mrs Walton, Miss Owen, Mr Spencer, Miss Farrell, Mrs King and the ladies in the office.
- All parent volunteers
- Cake bakers
- Toast makers – Julie Cope (Boswell), Rachel Jones, Helen Jacobs
- Di and Steve Williamson for the fantastic quiz night
- Helen, Lucy and co. For the fabulous carnival float
- And finally, our wonderful committee members

### ***Added after meeting***

*The sale of school tea towels last year including children self-portraits proved popular and we look forward to this project again next year or the year after.*

*We also introduced our own PTA logo which embraced the main school logo and produced several newsletters throughout the year.*

*This year also saw the arrival of the PTA Awards for businesses in an effort to forge links for the school and local community.*

*A collection of thank you letters received by children has been collated and is available for review on our Facebook page.*

Thank you again to NF for keeping the accounts in order. Over to Nicola.

### **5) Treasurer's Report for the past year**

NF presented the Treasurer's report and summary of accounts

- The total raised from events and activities in 2014/15 was £6,689. Figures to draw comparison for the year 2013/14 were not available. The accounts for 2014/15 also include £804 in donations from Peak Dale Motor Cycle Club, Bag2School and Easy Fundraising.
- The fundraising events during the year raised the following amounts:

#### **2014/2015 Summary**

<b>Income</b>	<b>£</b>
Summer Fair	1,505
Christmas Fair	1,499
Discos	1,074
Quiz and Curry	583
Donation	500
Cakes and toast	398
Christmas Cards	344
Fashion Show	239
Bags to School	228
Tea Towels	214
Easy Fundraising	76
Mother's Day flowers	26
Interest	3
<b>Total Income</b>	<b>6,689</b>

- **Expenditure:** The major allocation of PTA funding was as follows:

<b>Funding</b>	<b>£</b>
WBPS Trips Funding	1,032
Owl carving	800
WBPS Class Money	550
Butterfly garden	370
6th form party	300
Curtains	261
Rec and KS1 Books	99
SATs breakfast	84
Carnival	57
Trees for environmental area	36
Tears and Tissues	16
<b>Total Funding</b>	<b>3,604</b>

<b>Costs/Other</b>	
High Peak Council Lottery License	20
Primroses 2014	35
PTA association subscription	96
WBPS Office Funding	500
<b>Total Costs</b>	<b>651</b>

<b>Total increase in funds</b>	<b>2,434</b>
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- The PTA is committed to funding school trips and classroom resources. In order to maintain these levels of on-going contributions, the PTA need to raise at least £2,000 each year.
- We are optimistic that if the levels of parent and local community support shown in 2014/15 are repeated in 2015, then we should be able to exceed this amount and help contribute funding towards a major capital project over a period of time, which would be welcomed by children, parents/carers, and staff.

6)

### **Head teachers Report**

FW (Mrs Walton) thanked the PTA and talked about the beneficial impact that the fundraising has on the children. It was a brilliant team effort.

Moving forwards she would like to set a goal for the PTA and has a few things in mind.

- The existing computer suite is badly designed and some equipment doesn't work. Mrs Thirsk is our IT coordinator and has been tasked to research what is required. Ideally we want to have something more interactive and dedicated for improving the children's ICT core skills. Mrs Thirsk
- New stage equipment for the hall that is versatile and allows for easy storage would be desirable. FW
- Mrs Barnett is thrilled to receive a £500 donation towards new library books received from Peak Dale Motor Cycle Club. ZV suggested an opening event inviting representatives from the club to be organised. FW/ZV

7) **Election of officers: 2015/16**

The new PTA committee was elected unanimously:

Zoey Vickers – Chair  
Amanda Skeldon –Vice Chair  
Beverley Eaves – Secretary  
Nicola Freeman – Treasurer  
Alexandra Owen – Staff Representative

The review of the 2014/15 accounts will be completed shortly and will be signed off by two new PTA Trustees (see below) and filed with the Charity Commission.

- Anna Lomax
- Amanda Skeldon

8) **Special Business**

Proposed calendar of PTA events and dates for the coming year :-

Bag2School	Thursday 15 October
School Disco - Halloween	Thursday 22 October
PTA Meeting - discuss Christmas Fair	Monday 9 November
Christmas Fair	Friday 4 December
School Disco - Valentine	Tuesday 9 February
Quiz & Curry Night	Friday 11 March
Car Boot Sale	Sunday 17 April
Bag2School	Friday 22 April
TBC - Fashion Show/Pamper	Thursday 26 May
School Disco	Wednesday 22 June
Summer Fair	Saturday 9 July

NC and AL agreed to share the role of School Disco coordinator

9) **Any other Business**

ZV agreed the PTA would fund one recorder for every child in Year 2 (to keep as their own) with the use of school's music books. This would be an on-going commitment for future Year 2 children moving forwards. A letter will be sent to all Year 2 parents requesting a voluntary contribution of £2 per child. AO

ZV knows of a student at Chapel High School who is a keen DJ for other local schools discos. ZV to coordinate and confirm with NC and AL. ZV

AS suggested instead of tea towels as an additional fundraiser, we get a number of Whaley Bridge mugs printed on one side, so that the other side can be customised for personalisation. This would double up as a craft activity at the Christmas Fair. 200 to be ordered. AS

10) **Notification of date of next ordinary meeting**

Please save the date: Monday 9 November, from 7.30pm at The Cock Inn.  
Main Topic: Christmas Fair.

11) **Close of business**

Meeting closed at 8.45pm