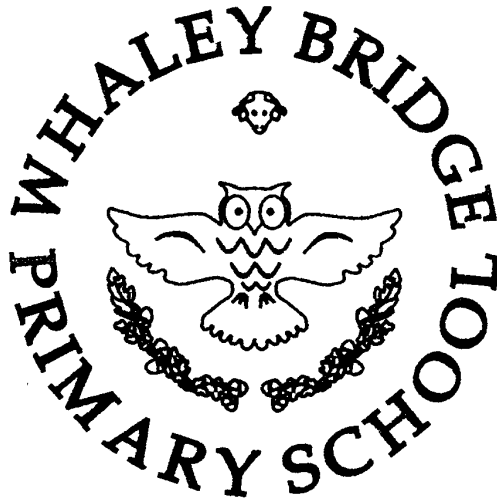


WHALEY BRIDGE PRIMARY SCHOOL



CHARGING POLICY

| | |
|-----------------------|--------------------------|
| Date reviewed: | Signed: |
| 29/06/15 | Finance Governors |

CHARGING POLICY

All education provided within school hours will be free. No charge will be made for any activity undertaken as part of the National Curriculum – with the exception of individual or group music tuition.

Voluntary contributions**

The school may invite parents to contribute to the cost of school trips or visits organised to enrich the curriculum and educational experience of the children. All contributions are voluntary. Activities may not take place if sufficient funds are not received. Activities are not run for profit.

No pupil will be left out of any activity provided in school time because his or her parents are unwilling or unable to make a voluntary contribution. Sometimes the school will pay additional costs to support the visit or activity using general fundraising or sponsorship.

For some in-school activities, which support the national curriculum programme e.g. visiting artists and musicians or running workshops, we may ask for a contribution to cover the cost of materials or ingredients used.

Examples of activities where a contribution may be requested:

- Museum visits
- Theatre visits
- Musical events
- Transport expenses to attend sporting events
- Field trips
- Trips abroad

Residential visits**

Where the school organises a residential visit within school time or mainly school time, to provide education directly related to the National Curriculum, there will be no charge made for the education. However, a charge will be made to cover the costs of board, lodging and travel.

If you have any problems or queries regarding payment for school journeys or activities please contact the school office.

** Charges depend entirely upon the total cost to the school, less any subsidies provided by either the PTA or outside agencies

Music Tuition

For music studied as part of the school curriculum, no charge is made.

Charges will be made for teaching music either to an individual pupil or to pupils in groups if this is outside the National Curriculum. The peripatetic music teachers make the charges for these lessons. Information about additional music tuition is available to parents upon request.

Extra-Curricular clubs

Where a club is run by an outside agency, e.g. UK sports, PAS, Derby County, charges are made by the provider directly.

Clubs run by school will not incur a charge to attend, but payments may be requested to cover the cost of baking or handicraft materials.

Deliberate Damage

In the extremely unlikely event of deliberate damage to school property, the school reserve the right to ask for payment for the repair or replacement of broken items.

Miscellaneous charges

Lettings

The Governing Body will follow directions from the LEA regarding the use of school premises. Charges and arrangements are set out in the LEA Lettings Policy.

Charges for photocopying

Staff and others may use the school photocopier at a cost of 5p per A4 copy, 10p per A3 copy. Please contact the office.

Private telephone calls

Staff and others using the school telephone may do so – for short calls within the UK - at 10p for local calls, 50p for calls to mobiles.

Use of swimming pool/private lessons

Pool parties are currently charged at £60 for a 2 hour party with swimming teacher present. This charge will be reviewed annually. After school private swimming lessons are charged by the swimming teacher directly.

Banking Arrangements

School will maintain records of all contributions received. All income will be stored securely and will be paid into the appropriate bank account according to our financial regulations.